

**JOURNAL NO. 33**  
**ROOSEVELT COUNTY MONTANA**

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR FEBRUARY, 2020

**February 18, 2020**

**Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Frank A. Picos and Donna K. Reum (taking notes) from the County Attorney's Office; James Walling, Northern Plains Independent; Ken Norgaard, Road Foreman; Jeff Wozniak, Dispatch/911 Center; Bill Juve.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest:** None

**Minutes:**

**Minutes for Regular Public Meeting of January 28, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Regular Public Meeting of January 28, 2020, seconded by Commissioner Nygaard. Passed

**Minutes for the Month of January 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Month of January 2020, seconded by Commissioner Nygaard. Passed

**Public Comment:** None

**Administrative Issues:**

**Request to Purchase a New Mass Callout/ Reverse 911 System Code Red, Dispatch**

A motion was made by Commissioner Macdonald to approve Dispatch request to purchase a new Mass Callout/Reverse 911 system Code Red with an annual fee of \$3,500.00, seconded by Commissioner Nygaard. Passed

This purchase was approved by the 911 Board.

**Approval of Lease Contract Between MTDOJ/MVD and County**

A motion was made by Commissioner Macdonald to approve the lease contract between Montana Department of Justice/Motor Vehicle Division and the County, seconded by Commissioner Nygaard. Passed

**Prepare a Resolution for Junk Vehicle Program**

A motion was made by Commissioner Nygaard to prepare a Resolution for a Junk Vehicle Program, seconded by Commissioner Macdonald. Passed

**Discussion on Getting a Quote on a Program to Check and Scan all E-mails for Spam for all County Computers**

A motion was made by Commissioner Macdonald to get together with Cole Hanks, County IT Department to get a quote on a program to check and scan all e-mails for spam for all county computers, seconded by Commissioner Nygaard. Passed

**Discussion on Getting a Quote from State Workers Compensation for Workman's Comp Insurance for July 1, 2020**

A motion was made by Commissioner Macdonald to get a quote from State Workers Compensation for Workers Comp Insurance for July 1, 2020, seconded by Commissioner Nygaard. Passed

**Discussion on the Cell Tower by Culbertson, Roosevelt County**

There is no information at this time. Tabled

**Request for Qualifications on Growth Policy**

A motion was made by Commissioner Macdonald to request for qualifications on Growth Policy, seconded by Commissioner Nygaard. Passed

**Discussion:**

RFQ will be publish on March 5<sup>th</sup> and 12<sup>th</sup>. Close on March 16, 2020 at 5:00 o'clock P.M. Will open bids on March 17, 2020 at or after regular meeting.

**Claims:**

**Claims for February 06, 2020 in the amount of \$201,594.12**

A motion was made by Commissioner Macdonald to approve the claims for February 06, 2020 in the amount of \$201,594.12, seconded by Commissioner Nygaard. Passed

**New Hire:**

**Cindy Welch, Aging**

A motion was made by Commissioner Nygaard to approve Aging Department new hire Cindy Welch, seconded by Commissioner Macdonald. Passed

**Pay Raises:**

**Annual Pay Raise for Dispatch Employee Rachael Parker**

A motion was made by Commissioner Macdonald to approve annual pay raise for Dispatch employee Rachael Parker, seconded by Commissioner Nygaard. Passed

**Annual Pay Raise for Attorney’s Office Employee Christa Wagner**

A motion was made by Commissioner Nygaard to approve annual pay raise for Attorney’s Office employee Christa Wagner, seconded by Commissioner Macdonald. Passed

**Annual Pay Raise for Detention Center Employee Tyler Sterling**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Tyler Sterling, seconded by Commissioner Nygaard. Passed

**Additional Administrative Issues:**

**Request for Qualifications for General Engineering Services and Planning for next Five Years**

A motion was made by Commissioner Nygaard to request for qualifications for General Engineering Services and Planning for next five (5) years, seconded by Commissioner Macdonald. Passed

**Discussion:**

RFQ will be publish on March 5<sup>th</sup> and 12<sup>th</sup>. Close on March 16, 2020 at 5:00 o’clock P.M. Will open bids on March 17: 2020 at or after regular meeting.

**New Business:** None

**Unfinished Business:** None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:26 A.M.

**WARRANTS: PAYROLL AND CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	payee/name	Check \$
-69983	GARY MACDONALD	\$ 3,288.25
-69982	DUANE NYGAARD	\$ 3,839.63
-69981	GORDON OELKERS	\$ 4,596.81
-69980	LAURIE EVANS	\$ 2,929.92
-69979	ERIKA FYFE	\$ 2,385.47
-69978	JERI TOAVS	\$ 3,297.72
-69977	JERRI GRIMSRUD	\$ 1,871.35
-69976	TRACI HARADA	\$ 2,738.04
-69975	PENNY HENDRICKSON	\$ 2,838.04
-69974	PEGGY PURVIS	\$ 2,452.21
-69973	SHELLEY ARNDT	\$ 2,337.81
-69972	DAVID BLOCK	\$ 3,150.33
-69971	BRITTANY DEAVILA	\$ 2,123.69
-69970	JENNA PRESSER	\$ 3,150.42
-69969	BETTY ROMO	\$ 2,595.48
-69968	LIARA BRAATEN	\$ 2,332.98
-69967	CHERYL HANSEN	\$ 3,693.99
-69966	TRACY JUVE-MIRANDA	\$ 3,489.18
-69965	LINDSEY NYGAARD	\$ 2,433.19
-69964	JAN PANKRATZ	\$ 2,849.79
-69963	AUSTIN KNUDSEN	\$ 5,930.83
-69962	FRANK PIOCOS	\$ 4,941.89
-69961	DONNA REUM	\$ 3,365.18
-69960	CHRISTA WAGNER	\$ 2,436.44
-69959	BRENDA ABRAHAM	\$ 2,116.35
-69958	ALEXANDRIA BOSTICK	\$ 2,060.83
-69957	COLE HANKS	\$ 3,363.68
-69956	CRAIG KARGE	\$ 3,064.00
-69955	CHRISTINE KILSDONK	\$ 9.69
-69954	LINDSEY MCNABB	\$ 3,255.76
-69953	CLAYTON VINE	\$ 3,358.71
-69952	DANNON GIBBY	\$ 875.65
-69951	SIBLEY JANKOVIK	\$ 882.88

-69950	MICHELLE BARSNESS	\$	2,340.57
-69949	FRANCES HAYES	\$	3,657.58
-69948	RHONDA MASON	\$	1,240.30
-69947	TARRAH POITRA	\$	2,941.13
-69946	PATRICIA PRESSER	\$	4,556.21
-69945	KARLA THOMPSON	\$	3,756.68
-69944	DARLA ZIMMERMAN	\$	2,352.76
-69943	ARTHUR ALLEN	\$	2,583.39
-69942	MICHELLE ISLE	\$	3,214.36
-69941	JEFF ADKINS	\$	3,481.77
-69940	GRANT BOYSUN	\$	3,114.72
-69939	NUFRY BOYSUN	\$	3,231.99
-69938	HARDY BRAATEN	\$	1,585.64
-69937	DAVID COMBS	\$	3,388.19
-69936	SCOTT DOORNEK	\$	3,144.65
-69935	ALAN ENGELKE	\$	848.77
-69934	JACOB GIBBY	\$	2,885.83
-69933	REX JENSEN	\$	2,022.58
-69932	EDWARD KALAL	\$	3,974.13
-69931	DEREK MCNABB	\$	3,565.96
-69930	KENNETH NORGAARD	\$	3,177.26
-69929	JARED POLAND	\$	2,636.50
-69928	ELDON PORRAS JR	\$	2,998.77
-69927	WILLIAM PETERSEN	\$	3,023.29
-69926	ANGELA MILLER	\$	1,550.58
-69925	LEONA COLVIN	\$	511.82
-69924	SHEILA DUNN	\$	2,186.76
-69923	SHERI HARVEY	\$	1,064.84
-69922	JANET LIVINGSTON	\$	2,093.19
-69921	PATRICIA SILVA PRONTO	\$	2,297.41
-69920	JULIE BACH	\$	2,397.96
-69919	PAMELA CLARK	\$	2,483.64
-69918	ANNE HELLER	\$	2,263.55
-69917	VIRGINIA MCGINNIS	\$	675.51
-69916	ALYSSA PAUTSCH	\$	1,930.50
-69915	CAROL RASMUSSEN	\$	2,146.38
-69914	CYNTHIA WELCH	\$	379.95
-69913	JUDITH HEUPEL	\$	2,621.17
-69912	JASON BAKER	\$	4,118.16
-69911	DAVE BETS HIS MEDICINE	\$	4,013.48
-69910	TINA BETS HIS MEDICINE	\$	2,483.16
-69909	LOWELL BOYD JR	\$	3,409.10
-69908	ORIN CANTRELL	\$	3,579.56
-69907	TONETTA CANTRELL	\$	2,081.70
-69906	MICHAEL ELLERTON	\$	4,354.44
-69905	JASON FREDERICK	\$	4,327.14
-69904	DEVON HUGHES-MUNDEN	\$	3,522.52
-69903	PILAR KUNZ	\$	3,860.49
-69902	TIMOTHY LINGLE	\$	4,693.22
-69901	PATRICK O'CONNOR	\$	4,196.80
-69900	DAMON SADLER	\$	3,363.48
-69899	MARY SIMONS	\$	2,428.30
-69898	JARED STANDING	\$	3,699.70
-69897	JOHN SUMMERS	\$	4,946.87
-69896	RYAN VAN KERKHOVE	\$	4,329.62
-69895	DHAREEN VILLALUZ	\$	3,738.55
-69894	LESLIE ATCHICO	\$	1,936.60
-69893	GAYDELLA BRUNELLE	\$	2,531.24
-69892	JESSE DELISLE	\$	2,283.53
-69891	CATHERINE DICKEY	\$	2,688.88
-69890	CARLOS GARCIA	\$	2,458.75
-69889	TIFFANY GREY BEAR	\$	1,944.10
-69888	LEANN MAROTTEK	\$	2,144.41
-69887	RACHAEL PARKER	\$	3,002.46
-69886	BRANDY SUTTON	\$	2,498.34
-69885	JESSICA WALKER	\$	2,662.62
-69884	JEFFREY WOZNIAK	\$	3,328.05
-69883	ELISE AKERS	\$	2,139.64
-69882	JOHN BENAVENTE	\$	2,323.01

-69881	TROY BLOUNT		\$	2,879.48
-69880	DEBRA COLLINS		\$	2,996.27
-69879	AURA DELISLE		\$	2,510.93
-69878	DENISE DREW		\$	2,856.14
-69877	LAKOTA FLYING HORSE		\$	2,444.45
-69876	GERALD JACKSON JR		\$	3,049.34
-69875	MORTY MANNING		\$	2,192.10
-69874	RICHARD MCDONALD		\$	2,436.59
-69873	JOSHUA MILLER		\$	2,354.99
-69872	TRISTAN RANDALL		\$	2,564.02
-69871	DIGMIE TINGLIN		\$	2,462.50
-69870	SAMUEL BOYD		\$	729.36
-69869	LYLE LAMBERT		\$	145.50
	Electronic		\$	317,092.07
-69868	D-SHRF	PUBLIC EMPLOYEES RETIREM	\$	31,704.23
-69867	FIT	IRS/FEDERAL DEPOSIT	\$	113,169.26
-69866	P.E.R.S.	PUBLIC EMPLOYEES RETIREM	\$	58,887.39
-69865	SIT	STATE TREASURER	\$	20,906.00
-69864	HSA	WESTERN BANK	\$	2,230.95
	Deductions		\$	226,897.83
43757	ANDREA HAYES		\$	3,323.18
43758	MIRACLE SPOTTED WOLF		\$	2,674.24
43759	GLORIA GIESE		\$	1,233.45
43760	KEELIA BROCK		\$	2,123.18
43761	MELVIN CLARK		\$	3,251.38
43762	TYLER STERLING		\$	2,369.19
	Non- Electronic		\$	14,974.62
43763	AFLAC	AFLAC	\$	4,334.00
43764	AFSCME	AFSCME	\$	519.60
43765	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$	281.66
43766	CHILD SUPPORT-S	OFFICE OF CHILD SUPPORT	\$	486.00
43767	COLONIAL	COLONIAL LIFE & ACCIDENT	\$	2,368.02
43768	EBMS/FLEX FEES	EBMS	\$	1,021.50
43769	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$	117,796.69
43770	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$	582.32
43771	NEW YORK LIFE	NEW YORK LIFE	\$	2,103.04
43772	PEBSO	NATIONWIDE RETIREMENT SO	\$	4,141.00
43773	STUDENT LOAN-US	US DEPARTMENT OF EDUCATI	\$	691.38
43774	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$	2,291.00
43775	WAGE GARN/WILMS	WILLIAMS INVESTIGATIONS	\$	758.57
	Deductions		\$	137,374.78
	Electronic		\$	543,989.90
	Non-Electronic		\$	152,349.40
	Total		\$	696,339.30

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$708,973.73**

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	\$78,365.13
2110 ROAD FUND	
101000 CASH/CASH EQUIVALENTS	\$102,797.26
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	\$21,205.37
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	\$1,218.56
2190 COMPREHENSIVE INSURANCE	
101000 CASH/CASH EQUIVALENTS	\$3,092.00
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	\$1,500.00
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	\$6,584.93
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	\$8,081.35
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	\$6,676.36
2300 PUBLIC SAFETY	
101000 CASH/CASH EQUIVALENTS	\$36,867.48
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	\$613.13
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	\$17.26
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$383.26
2800 ALCOHOL & DRUG ABUSE	
101000 CASH/CASH EQUIVALENTS	\$5,686.00

2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	\$28,461.56
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	\$226.43
4030 PUBLIC SAFETY CAPITAL IMPROVEMENT	
101000 CASH/CASH EQUIVALENTS	\$5,157.50
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$422.46
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$333.78
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$4,910.88
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	\$20,312.30
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	\$725.24
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	\$349.55

Total: \$333,987.79

**TOTAL CLAIMS AND PAYROLL FOR JANUARY, 2020: \$1,042,961.52**

**ABATEMENTS APPROVED: 5607-5609**

**FEES RECEIVED:** The following fees for the month of January were received from various offices:

Clerk and Recorder	\$5,533.00
JP Wolf Point	\$840.00
JP Culbertson	\$8,082.00
Clerk of District Court	\$6,420.22
Sheriff	\$880.00

**INVESTMENT INTEREST:** County Treasurer Betty Romo reported the County had received investment interest for the month of January from the following:

Opportunity Bank checking Interest	\$677.51
Opportunity Bank Savings Interest	\$
Opportunity Bank STIP Interest	\$29,730.73
Opportunity Bank Money Market	\$
First Community Bank interest Wolf Point	\$680.00
Independence Bank Savings Interest	\$

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

- \$264,140.12- Oil Royalties from Kraken Oil to General Fund
- \$631.37- Oil Royalties from Poplar Resource to General Fund
- \$2,898.63- Interest on CUSIP # 140420TX8 to General Fund
- \$18,374.65- Oil Royalties from Oasis to General Fund
- \$564.11- Oil Royalties from Foundation to General Fund
- \$8,565.82- FY 20 County Fuel Tax to Gasoline Tax Fund
- \$101.88- FY 20 County Fuel Tax to Road Fund
- \$1,813.67- Oil Royalties from EOG to General Fund
- \$1,298.98- Oil Royalties from White Rock to General Fund
- \$5,143.00- Income Tax Return Mineral Royalty from State of Montana to General Fund
- \$53.88- Oil Royalties from Slawson Exploration to General Fund
- \$678.23- Oil Royalties from Citation to General Fund
- \$644.46- Oil Royalties from Darrah to General Fund
- \$2,091.80- Oil Royalties from Equinor to General Fund
- \$1,249.18- Reimbursement from City of Wolf Point for JP Secretary to General Fund
- \$400.00- Tower Rent from Highway Patrol to General Fund

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**Presiding Officer**

**BOARD OF COUNTY COMMISSIONERS**

**ROOSEVELT COUNTY, MONTANA**

**ATTEST:** \_\_\_\_\_

**COUNTY CLERK AND CLERK OF THE BOARD  
OF COUNTY COMMISSIONERS**

